



FINANCIAL AID AND SCHOLARSHIP SERVICES

# Arizona Public Employee Scholarship City of Phoenix Letter of Eligibility

## STUDENT INFORMATION

Employee Legal Last Name	Employee Legal First Name	Middle Initial	10-Digit ASU ID	
Local Street Address	City	State	Zip Code	Daytime Phone Number

## INSTRUCTIONS

- Complete this form after you apply for admission to Arizona State University. Complete a new form every semester to remain eligible.
- For assistance, contact Corporate Enrollment Partnership Services at 480-965-3200 or email us at [azgovtscholarships@asu.edu](mailto:azgovtscholarships@asu.edu).
- City of Phoenix Employees are required to provide either of the two options below:
  - Include a copy of your valid city of Phoenix ID card along with this form.
  - Call uConfirm at 866-312-8266 for an employment verification letter. There is no cost for this option.
- Forms should be submitted through our online portal: <https://students.asu.edu/forms/arizona-public-employee-scholarship>

## SECTION A: EMPLOYEE INFORMATION

The eligible employee should complete this section.

Department and Job Title	Date of Birth	Employee ID

## SECTION B: EMPLOYEE CERTIFICATION

**Employer Release:** I authorize Arizona State University and my employer to release and/or exchange information about me on a regular basis as needed to administer any tuition benefit, scholarship, grant, or any other education assistance program in which I participate. This includes payment of any eligible amount of the scholarship, grant, or tuition benefit for each semester enrolled, if applicable. Information covered by this authorization to exchange information includes my name, employee ID, ASU ID, benefits eligibility, employment status and history, educational progress, coursework completion and/or grades to determine ongoing eligibility, academic standing, and tuition billing.

**Certification Statement:** By signing below, I certify that the submitted information is true and correct to the best of my knowledge and belief. If asked by an authorized official, I agree to provide additional proof of the information provided on this form. I understand that purposely providing false or misleading information on this form may result in reduction or repayment of aid, fines and/or imprisonment in this and/or future years.

Employee Signature	Date